

if you believe



We believe that what you do will make a difference!

There is no better time than right now to do something that will help your community. It's easy!

Just think about what you believe will touch lives, impact futures, make a difference, and how YOU could best volunteer your time.

Decide which organization most closely supports your beliefs, then just follow the guidelines, and YOU will have the satisfaction of becoming a Honda Hero.



if you believe



That **one person** can make a difference.

That **one hour** can change a lifetime.

That **one act of kindness** can impact a life forever.

That **one community** can touch the world.

Then YOU can become a Honda Hero!

At Honda of America Mfg., Inc., we have built our entire organization on those very beliefs. We know that commitment to quality and service begins with the actions of each individual, extends through the entire team and ultimately impacts the communities where we live.

The Honda Hero Volunteer Program was developed in 1995 to provide an opportunity for Honda of America to demonstrate support for associates in their volunteer efforts. At Honda, community involvement is more than financial contributions -- it's personal involvement. Honda encourages individual participation through programs like the Honda Hero Volunteer Program and "Dollars for Doers."

How does the program work?

Who is eligible for the program?

All full-time Honda of America associates and their spouses, all HAM retirees and their spouses, and all HAM part-time associates and their spouses.

What organizations qualify?

An organization is eligible if it has been designated by the Internal Revenue Service as a non-profit tax-exempt public charity under Section 501(c)(3). Only organizations with their 501(c)(3) certification will be accepted. An organization in the Advance Ruling Period is not eligible. It is the volunteer's responsibility to check with the non-profit organization of your choice to determine eligibility.

What organizations are excluded?

"Dollars for Doers" grants cannot be considered for political groups, labor organizations, trade or business organizations, fraternal, social or service clubs, churches and religious groups (except for non-sectarian social services activities available to the broader community, such as senior centers, church owned housing projects, recreational services, etc.) One-time fundraising events do not qualify (except if the event is in conjunction with an agency for which the associate/spouse, retiree/spouse, part time associate/spouse regularly volunteers). "Dollars for Doers" grants cannot be used to fulfill personal pledge obligations.

Believing is doing. Here's how***

A HAM associate/spouse, part-time associate/spouse or retiree/spouse may apply for a \$250 "Dollars for Doers" grant after having volunteered a minimum of 50 hours during a 12-month period to one eligible organization. The associate/spouse, part-time associate/spouse or retiree/spouse may apply for only one \$250 "Dollars for Doers" grant per 12-month period. Only one grant per family per 12-month period. If associate and spouse, retiree and spouse, part-time associate and spouse are **both** HAM associates and volunteer a minimum of 50 hours each, a grant will be awarded on behalf of each volunteer. Volunteer hours cannot be counted prior to your employment at Honda. Hours of service must be given during the volunteer's personal time. The associate/spouse, part-time associate/spouse or the retiree/spouse may combine their hours of service to accumulate 50 hours or the spouse may volunteer all 50 hours. The 12-month period begins upon the anniversary date of your previous "Dollars for Doers" grant payment.

Making a difference takes only five simple steps...

Step 1 Volunteer a minimum of 50 hours to an eligible 501(c)(3) organization.

Step 2 Complete the associate/spouse, retiree/spouse or part-time associate/spouse section of the "Dollars for Doers" grant request form. Incomplete forms cannot be processed and will be returned. If you require additional copies of this grant application, you can obtain them online at www.ohio.honda.com.

Step 3 Forward the entire form to the non-profit organization for which you volunteered.

Step 4 The non-profit organization must complete their section and return all sections of the grant request with a copy of their 501(c)(3) certification and a W-9 tax form (if this is your organization's first grant) to:

Honda of America Mfg., Inc.
Corporate Affairs Department
Honda Hero Volunteer Coordinator
24000 Honda Parkway
Marysville, OH 43040

Step 5 Upon verification of all eligibility information, Honda of America Mfg., Inc. will issue a \$250 check to the non-profit organization on behalf of the volunteer. A confirmation letter will be sent to the volunteer that payment has been made.

Honda Hero Volunteer Program

Dollars for Doers Grant Request Form

Volunteer: Complete this section with all applicable information (please print neatly), then forward the entire form to the non-profit organization for completion.

Full-time Associate

Full-time Associate Spouse

Part-time Associate

Part-time Associate Spouse

Associate Number _____

Last Name _____

Associate First Name _____ Mr. Mrs. Ms.

Spouse First Name _____

Address _____

City _____ State _____ Zip _____
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Home Phone Number _____

County _____

Plant _____ Department _____ Shift _____

Extension # or Pager # _____ Coordinator's Name _____

Associate

of Hours Volunteered:

Shirt Size:

Medium X-Large
 Large XX-Large
 Have shirt XXX-Large
 No shirt needed

Spouse

of Hours Volunteered:

Shirt Size:

Medium X-Large
 Large XX-Large
 Have shirt XXX-Large
 No shirt needed

Retiree

Retired Associate Spouse

Former Associate Number _____

Last Name _____

Retiree First Name _____ Mr. Mrs. Ms.

Spouse First Name _____

Address _____

City _____ State _____ Zip _____
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Home Phone Number _____

Work Phone Number _____

County _____

Retiree

of Hours Volunteered:

Shirt Size:

Medium X-Large
 Large XX-Large
 Have shirt XXX-Large
 No shirt needed

Spouse

of Hours Volunteered:

Shirt Size:

Medium X-Large
 Large XX-Large
 Have shirt XXX-Large
 No shirt needed

My/our volunteer activities with this organization have included:

If appropriate, can you provide a human-interest story or pictures resulting from your volunteer activity?

I certify that I have volunteered for at least 50 hours in a 12-month period for this organization and have received no tangible benefit for my service. The organization is non-religious and non-political in nature.

Signature _____

Date _____

Honda Hero Volunteer Program Non-Profit Organization Form

Non-Profit Representative: Complete this section with all applicable information (please print neatly), then forward the entire form to the address at the bottom of this form.

Organization Information

Organization Name

Address

City

State

Zip

County

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Phone

Fax

E-Mail

HAM Office Use Only
 Sent T-shirt - Date

March ID#

Request ID#

Primary Contact Information

Last Name

First Name

Mr. Mrs. Ms.

Title

Address

City

State

Zip

County

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Phone

Fax

E-Mail

Is your organization affiliated with a religious, political, professional or labor organization? Yes No
If "Yes," are your organization's services equally available to everyone in the community? Yes No

I certify that the associate/spouse, retiree/spouse or part-time associate/spouse named on this form contributed the indicated amount of personal time to the above organization.

I certify the organization here listed to receive a grant is a tax-exempt non-profit organization under the terms of Section **501(c)(3)** of the U.S. Internal Revenue Code.

Signature

Date

Please enclose a copy of your organization's 501(c)(3) certification. Grants will not be awarded without proper documentation. If this is your first grant, please enclose a W-9 tax form.

Return entire application to the address at right.

**Honda of America Mfg., Inc.
Corporate Affairs Dept.
Honda Hero Volunteer Coordinator
24000 Honda Parkway
Marysville, OH 43040 (937) 645-8792**



For more information, contact:

Honda Hero Volunteer Coordinator
Corporate Affairs Department
(937) 645-8792

HONDA

Honda of America Mfg., Inc.